

Priority *	SCDHEC – Bureau of Air Quality District Air Section Training Guidelines	Time Frame
M	Bureau Orientation by Supervisor or Section member	1 st Week
M	APTI SI:422 - Air Pollution Control Orientation Course	3 Months
M	SOP Manual: Part I-General Training	3 Months
M	DHEC Required: HIPAA 101	3 Months
M	APTI SI:445 – Introduction to Baseline Source Inspection OR APTI:445 – Baseline Source Inspection Techniques	6 Months
M	APTI SI:446 – Air Pollution Source Inspection Safety OR APTI:446 Inspection Procedures and Safety	6Months
M	Visible Emissions Evaluation Classroom w/ Initial Field Certification Visible Emissions Field Certification	6 Months Every 6 mos.
M	CARB 100 Series (5 days/15 Courses)	6 Months*
M	Laboratory DAQA Orientation (2 days)	6 Months
M	OSHA Safety (initial 40-hour Course) for ERT Staff only	12 Months
M	OSHA Safety (annual 8-hour Refresher Course) for ERT Staff only	24 Months
D	APTI SI:431 - Air Pollution Control Systems for Selected Industries	
D	APTI SI:443 – Chain-of-Custody Procedures for Samples & Data	
D	APTI SI:428A - Introduction to Boiler Operations	
D	Supervision of Asbestos Abatement Projects (w/ Refresher Courses)	
D	APTI 345 - Emissions Capture and Gas Handling System Inspection	
D	APTI 444 - Air Pollution Field Enforcement	
D	APTI 474 - Continuous Emission Monitoring	
D	APTI 455 - Advanced Inspections Techniques	
D	APTI SI:434 Introduction to Ambient Monitoring	
	EQC REQUIRED: DHEC Orientation	3 mos.
	EQC REQUIRED: Hazardous Communication	3 mos.
	EQC REQUIRED: Confined Space	3 mos.
	DHEC REQUIRED: 8-hr. Defensive Driving Course DHEC REQUIRED: 4-hr. Defensive Driving Refresher	3 mos. Every 3 yrs.
	DHEC REQUIRED: Fourth Generation Management	6 mos.
	DHEC REQUIRED: Basic Cultural Competence	12 mos.
	DHEC REQUIRED: Customer Service	12 mos.
	EQC REQUIRED: EQC School	12 mos.

M = Mandatory, D = Desirable ***OR FIRST AVAILABLE CLASS** January 3, 2003